

## General information

**Job title: Head of Collector Development, North East**

### Terms of appointment

This is a fixed term, 3-year position. The post will be based in the North East.

### Remuneration

The salary range for this post is £30,000-£35,000 per annum pro rata, 3 days per week. Salary is paid into your account on the last working day of the month.

### Working Hours

This position is part time, 3 days per week. The normal working day is from 9.30-5.30. Some evening work will be required.

### Annual Leave

There is an annual leave entitlement of 25 days per annum pro rata, in addition to statutory holidays.

### Pension Scheme

The Contemporary Art Society operates a contributory pension scheme which all employees are eligible to join after 6 months continuous service.

### Probation

The postholder will be subject to a three month probationary period.

### References

All offers of employment will be subject to the receipt of two professional references satisfactory to the Contemporary Art Society.

### Asylum and Immigration Act 1996

In order to comply with the provisions of the Act, the Contemporary Art Society will need to see the original of one document from a specified list. Further information will be provided when an offer of employment is made.

### Application instructions

A completed application form should be returned either by email to [recruitment@contemporaryartsociety.org](mailto:recruitment@contemporaryartsociety.org) or by post to Recruitment, Contemporary Art Society, 11/15 Emerald Street, London, WC1N 3QL. Closing date for applications is 5pm on Friday 12 February 2010.